

## **BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

### **RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS**

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

<b>REPORT TITLE:</b>	2024/25 funding contribution for the Norfolk Coast National Landscape
<b>OPEN/EXEMPT</b>	Open
<b>LEAD OFFICER</b>	Michael Burton, Principal Planner (Planning Policy)
<b>IS DECISION SUBJECT TO CALL IN?:</b>	YES
<b>DATE DECISION ADVERTISED:</b>	21 November 2024
<b>DATE OF DECISION:</b>	28 November 2024
<b>DEADLINE FOR CALL IN:</b>	05 December 2024
<b>PRE-SCREENING EQUALITY IMPACT ASSESSMENT COMPLETED:</b>	YES/NO

#### **Delegated Power**

1.13 Developing and managing external strategic relationships  
5.3 Biodiversity, Local character

#### **Chief Executive and Executive Directors**

Day to day management of the process

#### **Decision Taken**

Approval is sought, under the Scheme of Delegation, August 2024 (<https://democracy.west-norfolk.gov.uk/documents/s74368/Part%203%20SoD%20381864SchemeofDelegationAugust2024.pdf>) for the Borough Council's 2024/25 funding contribution to the Norfolk Coast National Landscape (Norfolk Coast Partnership).

The Norfolk Coast Partnership previously agreed, through the 2023 Norfolk Coast Partnership Memorandum of Agreement (MoA) Between Local Authority Funding Partners, the following Partners' indicative core funding contributions for the 2024-25 financial year:

- Norfolk County Council £32,872.18
- North Norfolk District Council £17,120.93
- Borough Council of Kings Lynn & West Norfolk £17,120.93
- Great Yarmouth Borough Council £1,369.67

These contributions were based on the indicative Defra core grant for 2024-25 (£182.164.57 with supplementary funding of £23,286.57), giving a total of £205,451.14 for the financial year.

The indicative Defra core grant for the 2024-25 financial year is now confirmed, at £182.164.57, with no further uplift. However, contrary to the 2023 MoA, the Borough Council's required 2024-25 contribution is reduced to **£15,180.38**.

#### **Recommendation**

Approval by the Acting Director for Environment and Planning, for payment of the Borough Council's £15,180.38 financial contribution to the Norfolk Coast National Landscape, for the

2024-25 financial year.

**Reasons for the Decision**

The Borough Council remains a committed partner for the Norfolk Coast National Landscape, as agreed through the 2023 Norfolk Coast Partnership Memorandum of Agreement (MoA) Between Local Authority Funding Partners. This is reflected in the corporate priority to “*Protect our environment – To create a cleaner, greener and better protected West Norfolk*” (Corporate Strategy, 2023-2027).

**Details of alternative options, if any, considered and rejected.**

None. The Borough Council is already committed to financial contributions the Norfolk Coast National Landscape for the 2024-25 financial, through the 2023 Norfolk Coast Partnership Memorandum of Agreement (MoA) Between Local Authority Funding Partners.

**Any declarations of interest and details of any dispensations granted in respect of interests (in relation to officers and any Members consulted).**

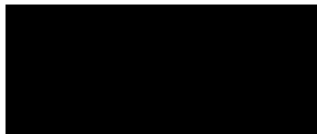
None

**List of Background papers**

**Authorisation**

Post Held      Acting Director for Environment and Planning

Signature



Date              21 November 2024

**Consultation with members/officers**

**If the decision is taken following consultation with the members/officers, please give details:**

**Name of Members/officers consulted:**

Alex Fradley (Planning Policy Manager)  
Stuart Ashworth (Assistant Director  
– Environment & Planning)

## Stage 1 - Pre-Screening Equality Impact Assessment

Name of policy/service/function	Norfolk Coast Partnership Memorandum of Agreement Between Local Authority Funding Partners, 2023				
Is this a new or existing policy/service/function? <i>(tick as appropriate)</i>	New		Existing	<b>X</b>	
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service is rigidly constrained by statutory obligations, and identify relevant legislation.	<p>The Norfolk Coast Partnership MoA was initially agreed by partners in 2021, for the 2021/22 – 2025/26 financial year. It was subsequently updated in 2023 when increased core funding for the Norfolk Coast National Landscape was formally confirmed by Defra.</p> <p>The MoA provides a framework for the delivery of duties and obligations arising from Part IV of the Countryside and Rights of Way Act 2000 including the operation and management of a National Landscape (formerly Area of Outstanding Natural Beauty) Partnership, a Staff Unit to act on behalf of the Partnership and the publishing, reviewing and monitoring of the Norfolk Coast National Landscape Management Plan.</p>				
Who has been consulted as part of the development of the policy/service/function? – new only <i>(identify stakeholders consulted with)</i>	Planning Policy Manager				
<b>Question</b>	<b>Answer</b>				
<p>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</p> <p>Please tick the relevant box for each group. NB. Equality neutral means no negative impact on any group.</p> <p><b><i>If potential adverse impacts are identified, then a full Equality Impact Assessment (Stage 2) will be required.</i></b></p>		Positive	Negative	Neutral	Unsure
	Age			<b>X</b>	
	Disability			<b>X</b>	
	Sex			<b>X</b>	
	Gender Re-assignment			<b>X</b>	
	Marriage/civil partnership			<b>X</b>	
	Pregnancy & maternity			<b>X</b>	
	Race			<b>X</b>	
	Religion or belief			<b>X</b>	
	Sexual orientation			<b>X</b>	
	Armed forces community			<b>X</b>	
	Care leavers			<b>X</b>	
Other (eg low income, caring responsibilities)			<b>X</b>		

Question	Answer	Comments	
2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?	Yes / No	The Borough Council is required to continue supporting the Norfolk Coast Partnership, in accordance with its statutory duties and obligations arising from Part IV of the Countryside and Rights of Way Act 2000.	
3. Could this policy/service be perceived as impacting on communities differently?	Yes / No	Ditto (Q2, above)	
4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?	Yes / No	Ditto (Q2, above)	
5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions? If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section	Yes / No	<b>Actions:</b>	
		<b>Actions agreed by EWG member:</b> .....C Dorgan.....	
<p>If 'yes' to questions 2 - 4 a full impact assessment will be required unless comments are provided to explain why this is not felt necessary:</p> <p>Decision agreed by EWG member: .....</p>			
Assessment completed by: Name	Michael Burton		
Job title	Principal Planner (Planning Policy)		
Date completed	19 November 2024		
Reviewed by EWG member	C Dorgan	Date	20/11/24

Please tick to confirm completed EIA Pre-screening Form has been shared with Corporate Policy ([corporate.policy@west-norfolk.gov.uk](mailto:corporate.policy@west-norfolk.gov.uk))